

AOSA National Board of Trustees Meeting
Philadelphia, Pennsylvania
March 6-8, 2020



Mission Statement

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

Objectives:

- To demonstrate the value of Orff Schulwerk and to promote its widespread use.
- To support the professional development of our members, and
- To inspire and advocate for the creative potential of all learners.

OPENING PIECE – Friday, March 6, 2020

President Lisa Hewitt shared a book with the National Board of Trustees (NBT), *Everybody's Welcome* by Patricia Hegarty, illustrated by Greg Abbott.

CALL TO ORDER

President Hewitt called the regular meeting of the NBT of the American Orff-Schulwerk Association (AOSA) to order at 4:03 p.m. on March 6, 2020, at the Embassy Suites Philadelphia City Center, Philadelphia, Pennsylvania.

WELCOME AND INTRODUCTIONS

Present at the meeting were:

Executive Committee:

Lisa Hewitt – President

Michelle Fella Przbylowski – Vice President

Karen Petty – Recording Secretary

Judith Thompson-Barthwell – Treasurer

Regional Representatives:

Jean Fox and Aaron Hansen, Region I
Desiree Coulson and Malia Walter, Region II
Beth Melin-Nelson and Meg Tietz, Region III
Mandy Gunter and Rosemary Pilonero, Region IV
Nick Wild and Lori Arner, Region V
Josh Southard and Kateri Miller, Region VI

AOSA Executive Director:

Carrie Barnette

Staff Support:

Anna Pack – Associate Director
Karen Benson – Professional Development Director

In addition, these incoming newly elected board members were present, not as voting members, but so their voice and perspectives could be included in the strategic planning and board restructuring conversations:

Region I: Kelly Whisinnand
Region III: Christopher Giles
Region VI: Deb Navin
Recording Secretary: Kathy Hummel

READING OF THE ETHICS STATEMENT

President Hewitt read the following statement of meeting conduct ethics:

“All AOSA National Board of Trustees meetings as well as committee reports and recommendations are open to review by all members of AOSA. We trust the judgment and the conduct of Board members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. The American Orff-Schulwerk Association strongly encourages members to be positive and discreet when discussing our organization, specific courses and/or teachers, and the Orff movement. The very nature of the Orff Schulwerk philosophy embodies a broad spectrum of expressions exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate our difference and our similarities.”

SETTING THE AGENDA

Motion #2020-13:

Jean Fox moved that the consent agenda be accepted. Judith Thompson-Barthwell seconded the motion. (motion carried)

This ratified the following electronic motions:

MOTION #2020-9: The Leadership Development and Nominations Committee moves to ratify the results of the January 2020 general election as follows:

Region I: Kelly Whisinnand

Region II: Rachel Bergeron

Region III: Christopher Giles

Region VI: Deb Navin

Recording Secretary: Kathy Hummel

Rationale: In a continuing effort to provide the National Board of Trustees with quality Trustees and Executive Board members, the following individuals were elected by national ballot to serve the membership for a two or three-year term beginning July 1, 2020.

MOTION #2020-10:

The Leadership Development and Nominations Committee moves to award the Grassroots Impact Award for 2020 to Lisa Sullivan.

Rationale:

The Grassroots Impact Award is awarded to recognize and honor those who have supported the mission of AOSA through exemplary service at the local and regional levels.

MOTION #2020-11:

The Leadership Development and Nominations Committee moves to award the Distinguished Service Award for 2020 to Jeff Kriske and Randy DeLelles.

Rationale:

The Distinguished Service Award is awarded to recognize and honor those who have supported the mission of AOSA through exemplary service at the national level and who have contributed to the growth of Orff Schulwerk in the United States.

MOTION #2020-12:

The Executive Committee moves to approve the American Orff-Schulwerk Association National Board of Trustees November 2019 Meeting minutes as submitted.

Rationale:

The National Board of Trustees of the American Orff-Schulwerk Association met in Salt Lake City, Utah in November 2019. The minutes submitted for approval reflect the content and events of that meeting effectively and entirely.

PRESIDENT / EXECUTIVE COMMITTEE'S REPORT

Lisa Hewitt

President Lisa Hewitt highlighted some items from the report, sharing information about the COS and IOSFS situation and our role.

Activity since last meeting (November 2019-March 2020)

Meetings/Staff/Personnel

- Conducted bi-weekly Skype meetings
- Edited and approved AOSA publications & communication documents
- Reviewed committee reports before NBT meeting, looking for overlap of topics/responsibilities, lack of progress, concerns, etc.
- NBT minutes
 - Reviewed November 2020 minutes & shared with NBT for approval electronically
- Executive Director's annual review was conducted via google form and discussed face to face
- Attended Executive Committee Retreat, January 18 – 20, 2020. Summary is on file.
- Read and approved updates to letters for LDN

Conference

- **2019: Salt Lake City, UT**
 - President presided over the NBT meeting
 - Participated in Diversity education sessions led by Dr. Nicole Robinson of Cultural Connections by Design
 - VP presided over Advisory I, II, and other duties as determined
 - President presided over the Welcome Ceremony, Past President's Meeting, President's Panel, Diversity and Inclusion luncheon with Nicole Robinson, Closing Ceremony, and other duties as determined
 - Attended Welcome Ceremony, Advisory Board I & II, President's Panel, Meeting of the Minds (MOM), Committee Meetings, President's Reception and Banquet.

- President, Vice President, and Executive Director met with Shirley Salmon, and Carolee Stewart of the International Orff Schulwerk Forum Salzburg to discuss continued cooperation between organizations.
- President and Executive Director met with Nicole Robinson to plan next steps
- **2020: Kansas City, MO**
 - Approved presenters and panelists for AOSA-sponsored sessions, i.e. President's Panel, MOM, CTED TE sessions, Discovering Orff, and Leveling Up.
 - Approved presenter roster
 - Approved special panel from Decolonizing the Music Classroom providing a DEI track
- **2021: TBD**
 - Site visits happening soon...

Committees

- **Committee Chair Skype was held 3 weeks prior to board meeting, led by President Lisa Hewitt**
- **Curriculum and Instruction**
 - Monitored progress of apprentices, courses, and other related issues
 - Discussed future plans of subcommittees
- **Communications**
 - Discussed that Advocacy Committee has been renamed to the Educator Advocacy Committee
 - Discussed questions developed by Educator Advocacy to be a part of a survey to be taken by our membership on materials that are needed by our members and the type of format for the survey.
 - Discussed how to find members who are open to create podcast for AOSA on different topics to help members learn about our organization, feature award winners for our AOSA awards, and history of AOSA
- **Finance**
 - Planned and implemented the annual Presenters Auction for chapters
 - Reviewed literature for Annual Giving
- **Financial Assistance Committee**
 - Created new google form applications for use by applicants for grants and scholarships.
 - Noted persons applying for instrument grants are required to have Level I.
 - Developed ideas for special projects and reviewed tips for writing grants/sample grants.
 - Prepared form for this year's applicants
 - Created spreadsheets and sent information to committee concerning 2020 applications

- Skyped to prepare committee members for the process of reviewing applications according to our rubrics and to prepare to award grant and scholarship funds in March.
- Monitored progress of scholarship and grant process
- **Leadership Development and Nominations**
 - Received and ratified the election results through an electronic email to all Trustees of the NBT.
 - Letters of congratulations and notes of appreciation were sent to all candidates.
 - Submitted 2020 election results for inclusion in the March Leadership Essentials and the Membership Essentials and for posting on the AOSA Website and social media.
 - Worked on updating the Trustee Job Description & Qualifications list.
 - Worked on a google form application for the position of Trustee in the NBT.
 - Updated award notification processes and methods of sharing award information, Candidate notification processes and methods of sharing candidate information, LDN Job Description, and LDN Master Spreadsheet.
 - Approved and accepted the Grassroot Impact Award nomination for Lisa Sullivan, and the Distinguished Service Award nomination for Randy DeLelles and Jeff Kriske through an email motion sent to all Trustees of the NBT.
 - Solicited additional nominations to the LDN Master Spreadsheet from the Executive Committee.
 - Encouraged members to vote via Social Media and emails
- **Member Relations**
 - Follow up on action items from November meeting
 - Reviewed MEM events at conference
 - Celebrated success of Get Involved Fair
 - Discussed Memory Hour
- **Professional Development and Research**
 - Hosted successful PLN with Doug Goodkin
 - Over 100 attendees at each session
 - Discussed Fall 20/Winter 21 PLN about Marginalized Voices
 - Preparing for Spring PLN: Authentic Co-Curricular Integration (3/18, 4/1, 4/15)
- **Region Reps**

- Discussed Advisory Board I & II
 - Advisory I:** Suggestions for format: Plan for a Grassroots Award – and include photograph of the Awardee in the Welcome Ceremony slideshow.
 - Advisory II** Suggestion on groups for KC; Small, Large, Demographics. As a result of these discussions, a Google Folder is available for Chapter Presidents - set up for each Region and for the three different chapter size groupings.
 - Annual Report: Membership Local & National statistics
- Reviewed *NEW* Recognition Program –
 - WILDFLOWER AWARD:** Chapters who have raised their national membership.
 - GOLD AWARD:** Chapters who have a National Membership of 100%.

Marketing/Website/Publications

- Approved the Winter 2019 and Spring 2020 editions of The Orff Echo
- Approved Nov/Dec, Jan, and Feb articles for Reverberations
- Approved social media posts
- Approved change in printing schedule of The Orff Echo

President (in addition to above):

- Communicated with the Past Presidents about the NBT November Board meeting and Past Presidents' meeting
- Sent thank you emails/notes to MOM panelists, President's Panel members, and featured presenters
- Communicated with Linda Hines, Echo Editor, about the President's message for Spring
- Reminded committee chairs to submit summaries 2 weeks following November meeting
- Planned agendas for the bi-weekly Skype meeting with the Executive Board
- Worked on logistics for the Executive Committee Retreat in January with the Executive Director
- Worked on agenda for the Executive Committee Retreat with the Executive Director
- Communicated information to specific Committee Chairs after the Executive Committee Retreat
- Emailed DSA Carol King as requested with her part of the Welcome Ceremony script
- Collaborated with the International Connections Committee regarding AOSA response to the Foundation (COS) and Forum (IOSFS) concerns
- Communicated with several presidents of Orff Schulwerk Associations concerning response to the Foundation changes in Forum status
- Selected topic for 2020 President's Panel with Executive Director and approval of Executive Committee

- Communicated with selected panelists for the President's Panel
- Submitted names and description for the President's Panel to NCCs
- Reminded Committee Chairs to request reports from subcommittees and prepare reports 2 weeks before the March NBT meeting
- Worked on President's Message for the Summer Echo
- Developed agenda and met with Committee Chairs via Skype to discuss March board meeting and any overlapping of committee work
- Communicated March meeting logistics with newly elected NBT members
- Communicated possible board restructuring options with Past Presidents and DI subcommittee members
- Began work on updating the 2020 – 2021 Subcommittee lists for vacancies
- Began updating NBT Committee list for 2020-2021 including newly elected members
- Worked on logistics for attending the Carl Orff Canada conference in Edmonton, Ontario in April
- Developed agenda for March NBT meeting with Executive Director
- Participated in committee skypes as available
- Skyped with president and board member from Finland concerning Foundation and Forum next steps

At this meeting:

- Continue to discuss organizational diversity focus and possible board restructure
- 2020 – 21 subcommittee vacancies
- Follow up with Executive Committee Retreat POAs

Future Issues:

- Update/create Job Descriptions as needed
- Relationship between the Foundation and Forum
- Usage of Box/google platform for AOSA business
- Review Committee summaries from the March NBT meeting and determine next steps
- Search for future NCD
- Cultivate relationship with The International Orff-Schulwerk Forum Salzburg and sister organizations in the United States
- Create chapter leadership templates to help recruit leaders & be more efficient

ARS/AOSA JOINT COMMITTEE

Reorganization is in process

NORTH AMERICAN ALLIANCE SUBCOMMITTEE

No meeting in Salt Lake City – COC unable to attend

ALLIANCE FOR ACTIVE MUSIC MAKING (AAMM)/AOSA SUBCOMMITTEE

Andrew Ellingsen

Since last Meeting:

- The Alliance for Active Music Making has continued to make progress on our 501(c)3 application process. Many thanks to Judy Bond and Brian Burnett for their work on this.
- Session presentations by the Alliance for Active Music Making at other conferences:
 - GIML Conference – Judy Bond & Butch Marshall
 - OAKE Conference – Julie Scott, Marla Butke, Diane Lange, & Judy Bond
 - ISME Conference – Judy Bond & Butch Marshall
- We are excited about the team of Alliance members that have agreed to present at the 2020 AOSA conference. Presenters Butch Marshall, David Frego, Brent Gault and Andrew Ellingsen will focus on approaching the skill of inner hearing in four different ways. We are also looking forward to the AAMM Symposium to be held on the Wednesday of the 2020 AOSA Conference; Michael Chandler is serving as the chair. We are currently in the planning stages for the 2021 AOSA conference.
- In late May, members of the Alliance for Active Music Making steering committee, members of AOSA's AAMM Partnership Committee, and other AAMM advisors will gather for three days in Dallas, TX for long-term planning, visioning, and in-depth conversations that are sometimes cut short when we are together. We are grateful to Julie Scott for her work planning this retreat.
- The Alliance for Active Music AAMM is currently brainstorming names as potential future members of the AOSA Partnership Committee.

INTERNATIONAL CONNECTIONS SUBCOMMITTEE

Tiffany English

Activity since last meeting:

- Chair created a Dropbox folder for collaborative work and shared with subcommittee
- Discussed international attendees to the 2019 Salt Lake City conference
- Attended the AOSA/IOSFS meeting at 2019 conference (Tiffany English and Carolee Stewart)
- Monitored communication from the IOSFS and the Carl Orff Foundation

At this meeting:

- Welcome
- Discussed the Young Presenter Program that will begin with the 2020 Kansas City conference

- The Foundation will be financially supporting the mentee presenter, Annabell Oppelt
- Discussed suggestions for the 2021 conference
- Discussed the need to suspend discussion on guidelines so that AOSA, the IOSFS, and the Carl Orff Foundation are clear on responsibilities and procedures for future conferences
- Discussed IC's role in recommending international presenters for conference
- Discussed AOSA's response to the Carl Orff Foundation regarding the decision to sever COS' relationship with the IOSFS
- Discussed the Foundation's general response to OSAs
- Discussed the AOSA International Connections Grant
 - Application requirements: AOSA member, 5 years of teaching children, Level II minimum, two reference letters, personal finance statement, detailed description of project.
 - After the experience, possible benefits to AOSA: applicant writes an article for The Orff Echo or Reverberations; presents a workshop for his or her local chapter; presents one session at conference; provides culture bearer video artifacts for the video library.
 - NBT structure would be similar to the Research Grants. IC would review applications and submit our recommendations to FAC for final approval.
 - Grant parameters approval timeline: finalized by IC by February 28, 2020; approval by FAC and EC by summer 2020; NBT vote September 2020; first award January 2021.

Future Issues:

- Continue conversations with the IOSFS regarding the Young Presenter Grant and other international issues
- Continue to work on International Connections Grant logistics
- Consider working with RTP to invite IOSFS affiliated schools to share projects those considered action research) as part of the Digital Poster Session
- Next Skype: Sunday, Feb 23, 2020 @2:00 EST

(Executive Committee's Report on file)

STATE OF AOSA REPORT

Carrie Barnette, Executive Director

Executive Director Carrie Barnette highlighted information included in the State of AOSA report.

(State of AOSA Report is on file, including the following additional documents: Organizational structure, Membership Percentages, Diversity and Inclusion, Budget, and 2018-19 Audit)

STRATEGIC PLANNING

Executive Director Carrie Barnette and Equity and Inclusion consultant Dr. Nicole Robinson facilitated small group discussions and brainstorming of next steps in Strategic planning, including possible board restructuring, prioritizing and improving programs with a focus on equity and inclusion, aligning with our mission and core values.

COMMITTEE REPORTS AND MEETING SUMMARIES

COMMUNICATIONS (COM) COMMITTEE

Mandy Gunter

Activity since last meeting (November 2019-March 2020)

- Discussed that Advocacy Committee has been renamed to the Educator Advocacy Committee
- Discussed questions developed by Educator Advocacy to be a part of a survey to be taken by our membership on materials that are needed by our members and the type of format for the survey.
- Discussed how to find members who are open to create podcast for AOSA on different topics to help members learn about our organization, feature award winners for our AOSA awards, and history of AOSA.

At This Meeting:

- Discussed that Advocacy Committee has been renamed to the Educator Advocacy Committee
- Discussed questions developed by Educator Advocacy to be a part of a survey to be taken by our membership on materials that are needed by our members and the type of format for the survey. This survey will be sent to the Executive Committee for approval.
- Discuss what materials need to be updated on the AOSA website.

Future Issues to Study:

- Topics to consider for on our first Podcast.
- Discuss what materials need to be updated on the AOSA website.

EDUCATOR ADVOCACY SUBCOMMITTEE

Since last meeting:

- Calendar of advocacy-themed posts have been put on hold
- Developed list of questions to ask members regarding their advocacy needs
- Continue to house committee business and documents in shared Google Drive folder

Future Issues:

- Tasks assigned by NBT Communications Committee

THE *ORFF ECHO* EDITORIAL BOARD

- No Report submitted

REVERBERATIONS EDITORIAL BOARD

- No Report submitted

SOCIAL MEDIA SUBCOMMITTEE

Since Last Meeting:

- Worked to add more followers to all social media accounts
- Increase the number of posts from different committees
- Reach out connect with all committees to make sure issues are reaching membership through social media

At This Meeting:

- Discussed ongoing goals and initiatives
- Talked through New Priorities for 2019-2020 and into the future
- Talked through process of creating images in Canva, receiving approval for images, and usage of brand images and colors
- Each committee member was given a duty of connecting with one of AOSA's standing committees to be their Social Media liaison
- Each committee member was assigned a region of AOSA to reach out to local chapters to be their Social Media liaison
- Discussed priorities for National Conference
- New procedure: committee members contact and gather information and then create the appropriate images and captions. Once the committee has discussed through Facebook and made edits to the structure the posts will be scheduled by David

Future Issues:

- Conference 2020 – Kansas City
 - Before conference
 - Why attend conference videos

- Information about venue and city to entice people
 - Featured presenters and topics
 - Ask Carrie for important conference dates - Call for Conference, deadlines for registration, early bird deadline, etc.
 - Call for Conference through email blast
 - Deadlines for registration
- During conference
 - Pictures, videos, and regular updates about what's happening
 - Remind people of opening/closing session
 - Focus on awareness for all members who are not attending and documenting for those who did attend.
 - TAKE PHOTOS to use throughout the year especially of people playing instruments (recorder, drum, non-pitched percussion, and ukulele focus), diverse representation, corporate partners, and movement in sessions
 - Video interviews with a variety of members about the benefits of conference/AOSA membership for priorities going forward.
- Orff Echo Priorities - Contact is Linda@aosa.org – David
 - Quarterly Issues
 - Per issue: SM Posts for Each Article
 - Occasionally: Call for Articles
 - Occasionally: Call for artwork, poetry, submissions for front cover and CODA page
 - Call for Echo Editorial Board Members
- Reverberations Posts - Contact is Marjie@aosa.org – Eric
 - Once a month
 - Per issue: Post for Each Article
 - Occasionally: Call for Articles?
- AOSA History Facts – Emily
 - History about AOSA, founding, fun facts
 - Current information about membership, students reached, organizational stats
- Chapter Shares – All through regions
 - History about local chapter, founders, membership, fun facts
 - Chapter of Merit, Awards, local accomplishments
 - Pictures from workshop, member accomplishments
 - Ask Leadership to Tag us on SM
- Needs of Organization – Various Committees
 - Scholarships/Grants – Emily
 - Fund Development – Emily
 - Advocacy – Charissa
 - Professional Learning Network – Jennifer

- Diversity Committee – Brandi
- Membership - Eric
 - Sharing more of “members only” content from AOSA website might help with this
 - Sharing things from conference might also help.
- Push for Professional Development – PLN and Levels Courses
 - Current Professional Learning Network series
 - Levels Courses “Approved Teacher Education Courses”
- I Am AOSA Videos?
 - 32 video snippets ranging from :08 to :23 from the Communications Committee
 - Help others see our membership
 - Eric has possible text/captions for each?
 - Need label for who is actually in the video
- Industry Shout-outs
 - Quick shout out and thank you to industry sponsors
 - Help us connect with our vendors and give appreciation

(Communications Committee Report and Summary on file)

CURRICULUM AND INSTRUCTION (CI) COMMITTEE
Beth Melin Nelson, Nick Wild

Since Last Meeting: (November 2019-March 2020)

- CI
 - Course and Instructor Approval
 - Course Directors/Certification Courses
 - As of today, 44 courses have been approved
 - Group B renewals are complete with only minor issues, positive feedback especially from TEs using the short forms. Group C renewals being accepted. PDD will send correspondence to Group C in March.
 - Suggestion to include a link to the vita form so applicants don’t forget it
 - Clarified AOSA expectations for TE assignment limits for a specific course
 - Considering public photo/bio pages for TEs
 - Curriculum formatting project coming soon, supported technology help
 - Course/Instructor Approval
 - PDD brainstorming strategies to get TE’s to renew on time
 - EC approved paid consultant to create uniformly formatted curriculum documents

- Apprenticeship Program BMR/TEAP Teams
 - 4 Basic 2020 applicants moving on to next phase
 - 1 Recorder 2020 applicant moving on to next phase
 - 3 Movement 2020 applicants moving on to next phase
 - 3 of 5 2019 apprentices finished S&S and officially approved???
 - Reviewed terms and appointments for TEAP teams
 - Future item to discuss: Reference letter template or form
- CTED
 - Still working on ideas for the 2020 Roundtable
 - CI chairs have reached out multiple times
 - Level II/III scheduled with Paul Cribari & Chris Judah-Lauder
 - Discussed possibility of coordinating with international presenter with NCC's 2021
- CORS
 - Considering new communications: quarterly TE newsletter
 - Goal to diversify supporting curriculum materials
 - Suggestion for TE's to meet at Conference to discuss this as well as how to teach, and how to avoid appropriation
 - Working to replace supporting documents with appropriate materials
 - Going forward, scores must be entered as pdf or graphic files such as .jpg, etc.
 - Working on curriculum glossary
 - Movement resource group scheduled to meet in Feb/March
 - Coordinating with PDD to plan possible newsletter for TEs
 - Suggestion to add photo and profile for TE's on the website
- All Subcommittees
 - Submitted names for replacement subcommittee members
 - Sent requests for March reports

At this Meeting

- CI
 - Discussed subcommittee appointment recommendations for EC to review
- Course Directors/Certification Courses
 - Update on course approvals for 2020
 - 46 courses approved thus far
- Course/Instructor Approval
 - TE approvals/renewals
 - Group B complete, Group C welcome to submit
 - Communication will be sent in March to Group C TEs
 - Update to Google forms with a link to the Vita inserted in the directions

- Apprenticeship Program BMR/TEAP Teams
 - 4 apprentices: Plan for course placement
 - Discussed placement for apprentices
 - PDD will follow up with TE's
 - Recruitment of more Recorder apprentices and instructors
 - Monitor this and determine an accurate count of instructors who are approved versus instructors who are actively teaching in courses
 - This is a concern for movement as well
 - Brainstormed possible CTED topics for current and aspiring teacher educators
 - We would want to especially encourage this session for movement and recorder apprentices
- CTED
 - No Roundtable scheduled for 2020

Future Issues

- CI JD review
- Reference letter template or form for Apprentice Applications
- Enforcement of curriculum standards
- Create template for curriculum document formatting
- Discuss CI's role in supporting resource selection and compilation process
- CTED offerings

CONTINUING TEACHER EDUCATION DEVELOPMENT (CTED) SUBCOMMITTEE

Since Last Meeting:

- Co-presenters discussed for CTED Session Level II/III Instructors. Several names provided to the NBT Liaison and list narrowed down based upon availability.

At this Meeting

- A brief review took place regarding the decision to offer Chris Judah-Lauder to co-present with Paul Cribari for the 2020 AOSA National Conference. CTED was also authorized to communicate with Chris during conference regarding this presentation and we received a verbal affirmation of her interest to do so.
- Victoria Redfearn Cave would be taking point with Judy Barthwell regarding her upcoming presentations for movement teachers in 2020.
- Discussion took place regarding potential people to replace outgoing chair Matt McCoy to represent Basic. Two names emerged in discussions: Katie Traxler and Kristine Wolfe. (In a follow up communication, we found out that Katie is currently serving on CORS and as such our recommendation of Kristine Wolfe stands alone at this time).

- Some discussion was made to ask for a job description for CTED members just to better understand the purview of the committee regarding future conference presentations.

Future Issues

- Following the CTED meeting in Salt Lake City, we were made aware of an offer made by Doug Goodkin to present at a future Level III Instructor session. Given Doug's background and experience with traditions and repertoire not typically featured in CTED sessions, his offer will be considered in future meetings. It is also my (Matt's) understanding that Doug received a response stating that the CTED presenters for Levels II/III have already been secured for 2020 and that his offer would be discussed further by the subcommittee at a later date.

CURRICULUM OVERSIGHT AND REVIEW (CORS) SUBCOMMITTEE

Since Last Meeting:

- Feedback from TE/Course Director Survey (30 responses):
 - 8 requested more diversity in materials
 - 3 would like to have more regular communication throughout the year
 - Several individual comments worth noting: Building culture, responsive classroom, and Nicole Robinson
- Committee discussed:
 - Creating a quarterly email or newsletter to share an activity for each teacher area (B/M/R). Could begin with PDD selecting ideas from the B group to share with AOSA TEs after obtaining permission from submitting TE.
 - Suggestion for a TE session at conference to discuss how to diversify materials, how to approach teaching these materials, and appropriation
 - Website link to a bio for each TE on the list of approved educators (with an option not to participate) including where they are located, a brief bio, and what they are approved to teach
- Suggested Names to CI for new CORS members
 - Based on indications on TE/Course Director Survey
 - **Betsy Sebring** (Basic/Rec); **Diana Hawley** (Basic); **Matthew Stensrud** (Mov)
 - Other names available upon request
- Updating curriculum document format with consistent template
 - Karen Benson will create a template, CI and CORS will provide input
 - When ready, Carrie will hire someone to produce the documents
- TE Scope and Sequence Forms
 - Group B complete, Group C has started
 - Good feedback from TEs, especially from those completing the short form
 - Need to more effectively communicate the required Vita form in addition to the Scope and Sequence form

- Updating AOSA Curriculum Resources
 - CORS is working on guiding questions for TEs to use when selecting materials and working in collaboration with other groups who are on this same journey
 - Identified other possible curriculum materials that might need further review
 - Movement Resource team planning to meet in March
 - Glossary issue-One or Two? Could movement glossary be combined with curriculum glossary?
 - The movement glossary introduction has historical information that would be appropriate to include in the curriculum docs themselves.
 - Sarah is working to cut down the volume of words in the movement glossary by about half to be as a separate document than the overall glossary.

Future Issues:

- For next Skype Call Sunday March 22, 2020
 - Continued review of Teacher Educator Recommendation and Review tool
 - Curriculum documents
 - Template status
 - Current resources
 - Replacement resources
 - Movement resource team
 - Glossary
 - Review Timeline
- Review and update Curriculum wording
- Make corresponding changes to all other related documents

BASIC TEACHER EDUCATION ASSESSMENT PANEL (BTEAP) SUBCOMMITTEE

Since Last Meeting:

- The committee met at conference to discuss the upcoming apprenticeship process
- In December the committee received the applications for 6 prospective apprentices.
 - Applications and materials were review by the committee
 - Committee met online to discuss candidates
 - The committee moved 4 of the 6 applicants to move forward to Phase II.
- The committee has received the Phase II materials for the 4 applicants and are in the process of reviewing the materials.
- Committee will have their results to the Education Director on March 1, 2020

Future Issues:

- The committee needs to discuss and recommend names for future committee members.
- Evaluate the apprenticeship process and make revisions and recommendations.

MOVEMENT TEACHER EDUCATION ASSESSMENT PANEL (MTEAP) SUBCOMMITTEE

Since Last Meeting:

- The committee received Phase 1 application materials for movement apprenticeship.
- The committee met and reported to Karen Benson that 3 out of 4 applicants were ready to move forward to Phase 2.
- The committee scheduled future dates to meet in anticipation of receiving Phase 2 materials.

At This Meeting:

- The committee met to discuss candidates for movement apprenticeship that moved on to Phase 2 of the application process.
- The committee came to a consensus and reported the results to Karen Benson.
- At this time, the committee is not recommending anyone for apprenticeship.
- The committee also suggests that Kate Webster rotate off and Jacque Schrader will become the next chair.
- This will allow for the committee to have one person who has been on for three years, one for two, and a new member next year and will start that cycle.
- The committee discussed concerns of word choice and elements of the rubric that they feel are ready to be revised.
- The committee set a date to meet again in April to discuss recommendations.

Future Issues:

- The committee set up another meeting in early April to reflect and review the application rubrics.
- After review in April, the committee would like to recommend its changes, if any, to the board to be considered for approval.
- The committee also recommends that every year following the application process, the committee review and refine the rubrics as needed.

RECORDER TEACHER EDUCATION ASSESSMENT PANEL (RTEAP) SUBCOMMITTEE

Since Last Meeting:

- We moved our one applicant to Phase 2 of the Apprenticeship process.
- We agreed to recommend Mona Mann to serve on this committee when Marie's term is up in June. Paul and I will continue to serve. Paul is scribing this year; I will scribe for him next year (2021-2022), then finish my term. At that time, we would like to recommend Amy Fenton as my replacement. This provides continuity within the committee, leaving two previous members while adding one new member. This is the system that was originally presented to us.

At This Meeting:

- After scoring our applicant, the committee’s recommendation was to not approve the applicant for apprenticeship at this time. Scores and suggestions for improvement were sent to Karen Benson.

Future Issues:

- We noticed in the Recorder rubric (which we aligned to the Basic), under Teaching Children Lesson Plan, part of the assessment criteria would fit better with the Children’s Lesson Plan Video portion of the rubric, specifically the “feedback provided” language. We can’t tell what feedback, if any, was given to students in the lesson plan—we need to see it happening.

(Curriculum and Instruction Committee Report and Summary on file)

FINANCE (FIN) COMMITTEE

Judith Thompson-Barthwell

Since Last Meeting: (November 2019-March 2020)

- No Meeting / Nothing to Report

Future Issues:

- 2018-2019 Audit
- 2020-2021 Budget

FUND DEVELOPMENT SUBCOMMITTEE

Since Last Meeting:

- Agreed on Donor Levels
- Gathered information for the 2020 Clinician Auction
- Sent materials to Executive Director to set up the Auction
- Discussed future paths to meet the goal of \$25K by June 30, 2020

Future Issues:

- Discuss the “This I Give Because…” campaign with Echo editor and Social Media Subcommittee Chair
- Continue exploring paths for members/chapters to donate to Annual Fund
- Once the chapter report is changed to reflect chapter giving, discuss ways to acknowledge
- Rounding up on renewing membership form through the app
- Rounding up on conference registration through the app
- Explore an easy way to graph or chart the donations that have been made on a regular (quarterly) basis.

- Explore more online donation possibilities like Amazon Smile
- Explore donations from corporations

(Finance Committee Report on file)

FINANCIAL ASSISTANCE (FAC) COMMITTEE

Jean Fox

Since Last Meeting: (November 2019-March 2020)

- Created new google form applications for use by applicants for grants and scholarships.
- Determined persons applying for instrument grants are required to have Level I.
- Developed ideas for special projects and reviewed tips for writing grants/ sample grants.
- Prepared form for this year's applicants
- Created spreadsheets and sent information to committee concerning 2020 applications
- Skyped to prepare committee members for the process of reviewing applications according to our rubrics and to prepare to award grant and scholarship funds in March.

At This Meeting:

- Reviewed applications according to our rubrics to determine the awardees of our grants and scholarships.
 - Review of decision process
- Wrote and presented to the NBT board the motion for approval of said funds.
- Will notify awardees in a timely fashion following this meeting pertaining to the results of their application for funds.
 - Divided the acceptance calls amongst the committee members

Future Issues:

- International Connections Committee grant reinstatement
- Review of current rubrics and recording sheets as to their effectiveness. Connections Committee grant reinstatement

(Financial Assistance Committee Report and Summary on file)

LEADERSHIP DEVELOPMENT AND NOMINATIONS (LDN) COMMITTEE

Desiree Coulson

Since Last Meeting: (November 2019-March 2020)

- Received the results from the 2020 NBT election.
- Ratified the election results through an electronic email to all Trustees of the NBT.

- LDN members were notified and contacted candidates to share the results.
- Letters of congratulations and notes of appreciation were sent to all candidates.
- Submitted 2020 election results for inclusion in the March Leadership Essentials and the Membership Essentials.
- Submitted the 2020 elections results for posting on the AOSA Website and social media.
- Worked on updating the Trustee Job Description & Qualifications list.
- Worked on a google form application for the position of Trustee in the NBT.
- Updated award notification processes and methods of sharing award information.
- Updated candidate notification processes and methods of sharing candidate information.
- Approved and accepted the Grassroot Impact Award nomination for Lisa Sullivan through an email motion sent to all Trustees of the NBT.
- Approved and accepted the Distinguished Service Award nomination for Randy DeLelles and Jeff Kriske through an email motion sent to all Trustees of the NBT.
- Updated the LDN Job Description.
- Added nominations from the Get Involved Fair to the LDN Master Spreadsheet.
- Updated the LDN Master Spreadsheet.
- Solicited additional nominations to the LDN Master Spreadsheet from the Executive Committee.
- Encouraged members to vote via Social Media and emails.

At This Meeting:

- Reviewed the AOSA Ethics Statement.
- Began developing a plan for new board structure identification, notification, and communication of potential trustee candidates.
 - Celebrated the efforts and future plans for making the trustee nomination and election process more inclusive and diverse.
 - Reviewed current policies and nomination timelines.
 - Created and updated the trustee application.
 - Updated first contact documents and policies.
 - Updated the AOSA Candidates Master Spreadsheet.
- Generated and discussed possible first round trustee candidates for 2021.

Future Issues:

- Continue refining the process for identifying and notifying potential trustee candidates based on the upcoming new board structure.
- Continue work on building LDN Candidate Spreadsheet based on the new parameters.
- Continue making the process for candidacy more inclusive to the membership.
- Continue updating the LDN Job Description.

(Leadership Development and Nomination Committee Report and Summary on file)

MEMBER RELATIONS (MEM) COMMITTEE

Karen Petty

Since Last Meeting: (November 2019-March 2020)

- Follow up on action items from November meeting
- Reviewed MEM events at conference
 - Celebrated success of PoC gathering
 - Celebrated success of Retired Members gathering
 - Based on the success of these events, we discussed the possibility of expanding the concept to additional affinity groups
 - Celebrated success of Get Involved Fair
 - Noted the location has a big influence on the number of people that are contacted during the event
 - Discussed a feeling of awkwardness with the Memory Hour
 - Suggested changing the naming of the event to “A Time for Remembrance”
 - Format to include some words from the board initially, setting up what will happen.
 - Others may speak as they wish; some invited in advance
 - Leave as you wish.
 - Consider ‘shifts’ for board members so that NBT does not outnumber those that are there to share remembrances.
 - Consider a PowerPoint at Welcome Ceremony with a moment of silence.
 - Noted this event will be utilized differently every year, and it is important to have the space and time available.

At This Meeting:

- Followed up on IAMAOSA video 2 posting
 - Identified people in the video (naming all but 1 person)
 - Developed script and suggested link for SM posting
 - Suggested changes to the music track to keep it more engaging
- Reviewed and edited membership form
 - Add a question about preferred pronouns – What are your preferred pronouns?
 - For grade levels you teach – “Check all that apply”
 - Decided on changes needed for ethnicity identification
 - “Check all that apply”

- Checklist to include: Asian, Black/African, Caucasian, Hispanic/Latinx, Native American, Pacific Islander, Prefer not to answer, blank (fillable)
 - Decided on changes to gender identification
 - Checklist to include: female, male, nonbinary, prefer not to say, blank (fillable)
 - Checklist: Would you describe yourself as transgender? yes, no, prefer not to say
- Discussed whether there were questions from this committee to be added to the next membership survey going out from COM and Educator Advocacy
 - Decided we did not have additional questions
 - Discussed suggestions for framing the questions
- Reviewed MEM JD
 - Noted importance of specific language and procedures to be added to JD in regards to Land Acknowledgement statement for future Professional Development Conferences
- Generated names for DI subcommittee

Future Issues:

- Marketing strategies
- Recruiting new members
- Welcoming returning members
- Enriching longtime members

DIVERSITY AND INCLUSION SUBCOMMITTEE REPORT

Since Last Report:

- HBCU/HSI College Exploratory Program
 - DI recommends committee/BIPOC-generated questions to be answered by NBT/EC before push-in to college programs
 - Three locations to be used as pilot programs, headed by committee members (IJ, Kristin, Lorelei [Texas State University])
- Conference Presenter Process
 - DI generated list of recommended presenters
 - DI recommends closer reflection on current application process
 - Make transparent rubric available to all applicants
 - Include BIPOC on committee accepting sessions
 - Include other modes of application in addition to written (e.g., interview, video)
 - DI clarified compensation policy for presenters
 - Make distinction between invited presenters and traditional presenters accepted after application process

- Continued work on Diversity Matters web page
 - Looked at additional terms and verbiage surrounding terms

Future Issues:

- Continue work on College Exploratory program
- Begin discussion on scaled membership payment

(Member Relations Committee Report and Summary on file)

PROFESSIONAL DEVELOPMENT/RESEARCH (PDR) COMMITTEE

Josh Southard and Aaron Hansen

Since Last Meeting: (November 2019-March 2020)

- Hosted successful PLN with Doug Goodkin
 - Over 100 attendees at each session
- Discussed Fall 2020/Winter 2021 PLN about Marginalized Voices
- Preparing for Spring PLN: Authentic Co-Curricular Integration (3/18, 4/1, 4/15)

At this meeting:

- Celebrated successful PLN with Doug Goodkin
- Discussed Fall 2020/Winter 2021 PLN about Marginalized Voices
- Preparing for Spring PLN: Authentic Co-Curricular Integration (3/18, 4/1, 4/15)
- Discussed the Successes/Challenges of Book Study PLNs
 - Reviewed protocol for setting up PLNs
 - Reviewed Tips and Timelines for facilitators
 - Document will be reviewed and edited to include tips for using YouTube videos
 - The Elementaria PLN is gone. The college server hosting it dropped it somehow. That was done on Adobe connect. GoToMeeting is more reliable.
- Finalized facilitators for October PLN “Technology in the Schulwerk”
- Decision was made to move “Marginalized Voices” PLN to Winter 2021 after Conference
- Further explored the idea of creating a marketable “Back to Basics” workshop/professional development session
- Reviewed Finland Orff Brochure and discussed ideas on how to approach this through an AOSA lens

Future Issues:

- Examining how we can offer PD credits with Echo articles, resource library clips, and reflection questions
- WCP

ORFF SCHULWERK EDUCATION PROGRAMMING (OSEP)

Since Last Meeting:

- Professional Development Director, Karen Benson sent out an end of summer email to Course Directors and resent the “Growing With Orff Schulwerk” brochure and encouraging Course Directors to send the brochure out electronically to their course participants?
- Revised the revised JD and have NOW shared that with Karen Benson, Josh Southard, & Aaron Hansen
- OSEP received the data on the question ‘*Do you plan to attend the subsequent Orff Schulwerk Teacher Training course next summer?*’ and ‘*Why or why not?*’ (columns J and K respectively of the course evaluation spreadsheet) – from Karen and began to analyze this data
- Lisa, Betsy, and David attended IS at conference in November and Betsy and David are registered for the Intro to Level II session! Lisa will be presenting during the Intro to Level II session. But all required sessions will be covered.
- Thank you notes to IS instructors & Level II instructors - Betsy will do all thank you notes

Future Issues:

- Professional Looking at OSEP creating a booklet/document that is an overview of the 3 levels – the document will have the intent that teachers will continue all 3 levels. Want to see if it could be a resource added to the AOSA website that would be available year-round. This document could show the continuum of the curriculum over the course of 3 levels of teacher education – Josh will send out the sample booklet from Finland
- Send 2-3 questions to Karen to send out to all Teacher educators asking for their input on an AOSA curriculum continuum guide.
- Continue to analyze selected compiled data from course evaluations.
- Other than a list of possible advertising suggestions for course directors to advertise their programs, the marketing of summer courses should be left to the individual courses – look at some ongoing communication with teacher educators!
- “Growing With Orff Schulwerk” brochure

POST LEVEL III (PL3) SUBCOMMITTEE

Since last meeting:

- Meeting of the Minds 2019
 - The session was successful and was well attended.

- Meeting of the Minds 2020
 - We have confirmed the topic for the 2020 MOM session. Our title is “The Soul of the Schulwerk.” The description is as follows.
 - Join us in experiencing and connecting to the Soul of the Schulwerk. Panelists discuss how the Schulwerk enriches and transforms the lives of both students and teachers.
 - We have confirmed 4 panelists: Roger Sams, Beth Melin-Nelson, Sofia Lopez-Ibor and Anneta Kotowicz.
 - We have crafted questions for the panelists to speak to. They will be sent to the panelists on August 15th with a reminder on September 15th. We will also suggest that the panelists meet on skype prior to the 2020 MOM. The questions and time allotted for each panelist are as follows.
 1. What purpose does the Schulwerk serve in developing a student’s personal identity, and how has the Schulwerk transformed your students? 5 minutes per person
 2. How has the Schulwerk enriched or transformed your life as a teacher? 5 minutes per person
 3. Has the meaning of the Schulwerk changed over the years? How has it changed throughout your career? 3 minutes per person
 4. How can we use technology as a tool and yet keep the Schulwerk alive? 2 minutes per person
- Digital mentorship program
 - February Check In
 - All mentors and mentees have been emailed to check in with. It seems as though all is going well at the time being.

Future Issues:

- Continue to Grow Our Mentor Base
- Use PLIII JD to help guide committee actions
- Review and update all PLIII Documents
 - JD
 - Update and make any changes to the Digital Mentorship Program Applications (mentor & mentee) and the webpage.
 - Change the date parameters on the Google form applications to reflect the coming year.

RESEARCH TO PRACTICE (RTP) SUBCOMMITTEE

Since Last Meeting:

- The annual Digital Research Poster took place at the national conference in Salt Lake City. There were six presenters, two of whom were undergraduate students, presenting research representative of a variety of topics and approaches.
- The committee reviewed and evaluated a number of presentation proposals for history and research sessions at the upcoming national conference in Kansas City. Some proposals were the result of research conducted with the assistance of an AOSA research grant.
- The call for digital research poster proposals will be edited and distributed in May 2020 to solicit presenters for this November's session at the national conference.
- The RTP chair, Michael Chandler, is communicating with the editor of one of the NAFME research journals to inquire about the requirements for starting an online AOSA-sponsored research journal for disseminating research in elemental music and movement.
- It will be time to recommend a new member to join the RTP subcommittee July 1, 2020 as Michael Chandler rotates off the committee. The new chair will be Heather Klossner.

Future Issues:

- Creation of a new international journal for elemental music and movement pedagogy.
- Writing an article for the Echo about scholarship and presenting a poster.
- Finalize language to submit for a three-tier annual research award.

(Professional Development/Research Committee Report and Summary on file)

REGIONAL REPRESENTATIVES (RR) COMMITTEE

Michelle Fella Przybylowski

Since Last Meeting: (November 2019-March 2020)

- Discussed Advisory Board I & II
 - Advisory Board I: Suggestions for format: Plan for a Grassroots Award – and include photograph of the Awardee in the Welcome Ceremony slideshow.
 - Advisory Board II Suggestion on groups for Kansas City; Small, Large, Demographics. As a result of these discussions, a Google Folder is available for Chapter Presidents - set up for each Region and for the three different chapter size groupings.
Annual Report: Membership Local & National statistics
- Reviewed New Chartered Chapter Recognition Program
 - Wildflower Award: Chapters who have raised their national membership.
 - Gold Award: Chapters who have a National Membership of 100%.

At This Meeting:

- Welcome and thank you to Regional Representatives including incoming Regional Representatives in attendance:
 - Region I: Kelly Whisinnand
 - Region III: Christopher Giles
 - Region VI: Deb Navin
- Annual Report
 - Due Dates
 - Deadline reminders for Annual Report, due May 15 (not June 1)
 - Rosters can come in early (even now), so Anna can provide information back to chapters on how close they are with membership levels
 - No longer need the early annual report due date (April 30) with change to recognition program
 - Attachments will include chapter board members' national membership forms, chapter's membership list, and Workshop Form, on which chapter's workshop schedule will be listed for posting on the AOSA website
 - Changes/Additions to form
 - Anna will move this toward the end (before the nominations)
 - Consider moving membership roster due date to January, so this would allow more time to respond back. Putting this on the same date as grants/applications due dates will make it less for members to remember
- Chapter Recognition
 - Continue to remind/inform your chapter presidents of the new program. Suggest having the chapter offer one national membership scholarship! The new program was well received at the conference announcement.
 - Workshop Reports: Chapters still need to fill these out, as they provide statistics and pictures for AOSA
 - Consider discontinuing them so that chapters aren't doing busy work if we don't need the info
- Chapter Donation: Continue to encourage Chapters to donate
- Written summaries are due within two weeks following the NBT meeting
- Update Job Description according to the NBT Handbook instructions
- Advisory Board I & II Session Planning ideas:
 - Advisory I: Grassroots Award –Lisa Sullivan – Advisory Board
 - Award presented at 2:00 p.m. followed by the business meeting.
 - Include a photo of the winner in the Welcome Ceremony slideshow. (LDN Chair will take care of sending this photo and information to Brian.)
 - Advisory I & II Session Notes are in PDF format, once you approve they will be linked to CLE
 - Advisory II

- Discussed breaking up differently to keep fresh for repeat presidents.
- Agreed to have plan for this session in place before the September Meeting.
 - The Annual Report will offer talking points for this session.
 - Format?
 - Discussed mixing it up year by year to keep it fresh
 - Consider a panel to help people hear more
 - Provide topics ahead of time for discussion, recommend to bring your questions
 - Discussed the idea of splitting into levels of presidential experiences so we can meet needs of different people
 - Time to thank presidents, show our gratitude to them. Opening song, story sharing, coffee?
 - Put up pages for presidents to post questions, answers, mingle around the room
 - Carrie recommends we consider having promotion of clinicians with emphasis on diversity materials
 - We can encourage the presidents to ask presenters to consider the materials they are including
 - How do chapters handle deciding/vetting presenters where questionable materials are brought to membership?
 - Could chapters add language to presenter contracts from the song selection statement so that they would have recourse in these situations?
 - Could we use Advisory time to provide diversity/inclusion sessions for chapter presidents? Will Nicole be at conference? This could also provide space for teacher educators that missed the last session.
 - Keep in mind that chapter presidents rotate out frequently, so this would need to be rotated in frequently without having to depend on Nicole.
- Noted we need to have a good sense of room layout and space so that noise is workable. Also minimize waste of time in transitioning from room to room
- Social Media
 - Keep the FB Chapter Leadership page *active*
 - Noted rotations and prompts for suggestions of what to post each month
- CLE Rotation Chart
 - CLE goes out on the 6th of the month
 - THANK YOU for keeping on top of this!

- Membership: National and Local Percentages chart
 - Anna shared this information:
 - The second column is the number difference between local membership numbers between current year and previous year. For example Arizona reported 181 in 2017 and 152 in 2018, a difference of 29. The third column shows the percentage difference between the two years. For example, Arizona lost 16% (29/181) of 2017's local numbers. This information was added to the report when the first recognition program awarded points to increase in local numbers as well as national percentage. We'll figure out a better way to label those headings. This report has primarily been used internally at HQ for probably almost 15 years and not shared with the NBT. Since we decided to share it is just now time to label better so others can clearly identify what the data is.
- Directed to review “How to start a Chapter” document on the website document on the website
 - Look over this link to check for any needed updates. This is the document that has the June 1 typo.
- Discussed a question from the NJ Chapter about old banners
 - Keep it in the chapter- use to display at workshops, return to a founding member

Future Issues:

- Continue communication with chapter leaders
- Continue to recommend local leaders for national service
- Analysis of Annual Report information
- NBT Board Restructure
- Review “How to Start a Chapter”

(Regional Representative Committee Report and Summary on file)

OPENING SONG – *Sunday, March 8, 2020*

Treasurer Judith Thompson Barthwell led the NBT in singing *Every Morning When I Wake Up* by Avon Gillespie.

AOSA President, Lisa Hewitt thanked those NBT members for whom this was their last face to face board meeting: Beth Melin Nelson, Josh Southard, Desiree Coulson and Karen Petty.

MOTIONS

Motion #2020-14:

The Executive Committee moves to establish the appointed executive level board position of 1st Vice President of Equity and Inclusion.

Rationale: The position of First Vice President of Equity and Inclusion is created to further the on-going efforts to affect a shift in AOSA's culture to be more diverse, equitable, and inclusive. The person in this role will serve as a trustee on the executive committee as well as chair and liaise with various board committees and subcommittees providing leadership through the lens of equity and inclusion in all activities and programs of AOSA. This is a two-year term with option for reappointment for a second two-year term.

Motion approved.

Motion #2020-15:

The Executive Committee moves to select North Charleston, South Carolina as the site of the 2021 AOSA Professional Development Conference.

Rationale: Upon review of potential site locations in the southeastern area of Region IV, Charleston Area Convention Center provided the best site logistics and price package for the 2021 AOSA Professional Development Conference. The site was visited by the AOSA Executive Director and AOSA National Conference Director who endorse this motion.

Motion approved

Motion #2020-16:

The Financial Assistance Committee moves to disburse funding for grants in amounts not to exceed \$24,991 from the Gunild Keetman Assistance Fund, \$ 7014 from the Training and Projects Fund, \$8585 from the Barbara Potter Fund and \$4841 from the Shields-Gillespie Scholarship fund.

Rationale: AOSA awards monies from the Gunild Keetman Assistance Fund, the Training and Projects Fund, and the Shields Gillespie Fund. These awards are given in March at their recommendation of the Financial Assistance Committee. A breakdown of funding by application will be included in the official Financial Assistance Committee report in September 2020.

AWARDEES MARCH 2020:

Gunild Keetman Assistance Fund:

Caitlin Thompson, Kevin Cho, Angie Dasovick, Lauren Summa, Madeline Mortenson, Kelly Poquette, Katie Monro, Tara Hahn, Anielka Silva-Berrios, Aimee Ingalls, Jennifer Butler, Mary McNally, Elizabeth Remchuk, Jacqueline Havranek, Paula Bault, Emily Heisterkamp, Stacy

Merichelli, Matt Shea, Bonita Pack, Tony Bradshaw, Lacey Roberts, James Williamson, Amber Gustafson, Eric Trio

Shields-Gillespie Scholarship:

Colleen Petty, Dmitri Snyder, Tami Nelson, Heather Leslie

Training And Projects Fund:

Peter Hinch, Michael Clements, Melanie Baker, Kristine Peters, Briana Baker, Sherri Damon

Barbara Potter:

Ashleigh Lore, Denise Mills

Diversity Outreach Scholarship:

Victor Lozada

Motion approved

ADJOURNMENT

Beth Melin Nelson moved that the meeting be adjourned, Josh Southard seconded. Motion approved. The meeting was adjourned at 9:21 a.m. on Saturday, March 8, 2020.

CLOSING SONG

President Lisa Hewitt led the NBT in singing *Call Down a Blessing*, (Traditional)

FUTURE MEETING DATES

September 18-19-20, 2020 – Kansas City, MO

November 11, 2020 – Kansas City, MO

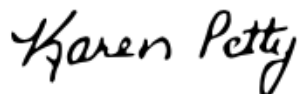
March 5-6-7, 2021 – Charleston, SC

September 17-18-19, 2021 – Charleston, SC

November TBD, 2021 – upper mid-west

March 4-5-6, 2022 – upper mid-west

Respectfully submitted,



Karen Petty
Recording Secretary, AOSA